



DEVELOPMENT COUNTS

Continuing Education, Supervision,
Coaching & Consultation for Mental Health
Professionals!

Policy Information for Complaints, Fees, Refunds & Cancellations, p. 1

General Information

Development Counts has been approved by NBCC as an Approved Continuing Education Provider, ACEP #6633. The ACEP solely is responsible for all aspects of the programs offered. Development Counts supports licensure renewal for mental health professionals licensed by the *GA Composite Board of Licensed Professional Counselors, Social Workers, and Marriage & Family Therapists*.



Development Counts also supports renewal of certain NBCC certifications. If you are planning to attend a live workshop event at Development Counts and you are traveling from another state; please make sure that these CE Hours from Development Counts (ACEP #6633) will assist you with your license or certification renewal. You should be able to find this information via your state licensing board's rules.

You can also review your NBCC certification renewal requirements to make sure the content covered is accepted for your particular certification renewal. The ACEP solely is responsible for all aspects of the programs offered.

Ruby Blow, MA, LPC, NCC, BCC, CPCS is the owner and sole proprietor of Development Counts. Additionally, Ruby Blow services as the primary facilitator of all workshops offered. If there is an additional facilitator or other facilitator that information will be provided.

Complaints

If you have any complaints regarding your workshop registration, experience as an attendee, or other matters related to your experiences with Development Counts as it relates to continuing education, please notify Ruby Blow by e-mailing ruby@developmentcounts.com. If you would like to arrange a phone call, an e-mail message is the best way. You can also leave a message for Ruby Blow at 404-248-1557. Attempts will be made to address your concerns in a professional and respectful manner.

Fees

At Development Counts there are reduced registration fees when registering two weeks or more in advance, as well as a discount for registering at least one week in advance of the live workshops hosted and facilitated at Development Counts. These discounts can be as much as \$20.00 off of the full workshop fee, depending upon how early registration occurs before the workshop date.

Advanced registration means that you have remitted payment for the workshop via cash, check or credit card payment. For more information on payments, download the registration form from the "workshops" page at www.developmentcounts.com.

Saint Michael's Center, Suite 105-Development Counts, 1924 Clairmont Road,
Decatur, GA 30033



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Refunds

Instead of refunds, registrants are offered the opportunity to use their paid registration anytime within 12 months of date of the paid for workshop. If there is not an offering within 12 months that is of interest, your fee can be extended beyond 12 months with approval from Ruby Blow. Please e-mail ruby@developmentcounts.com or info@developmentcounts.com to make arrangements for an extension if needed.

Special Information for Registrations Paid by Organizations re: Refunds

If you are planning to register for workshops at Development Counts, it is vital that your organization is aware of and accepts this policy.

There no exceptions made for organizations with regard to the refund policy. Please share this policy with your organization prior to registering, if they are paying for your workshop fees.

Development Counts will honor paid for registrations if the Registrant is no longer able to attend for whatever reason. Likewise, if the Registrant is no longer employed by the organization then the fee is transferable to another participant (within the organization that paid for the workshop).

Please contact Ruby Blow, ruby@developmentcounts.com for timely assistance.

Cancellations

Please notify Development Counts as soon as possible if you are no longer able to attend a workshop date -or dates- for which you are registered. Your paid registration fee(s) will be honored for 12 months from the date of each respective workshop for which you were registered.

Please contact ruby@developmentcounts.com or info@developmentcounts.com when you would like to redeem your paid for workshop(s) and you will be sent a confirmation e-mail which will serve as your new registration confirmation.

Workshop listings can be found at www.developmentcounts.com on the workshops page.